

Churchtown Primary School
36 Muff Road
Cookstown
BT80 9XA

Controlled Primary School

Enrolment Number: 82
Admissions Number: 12

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EXECUTIVE PRINCIPAL: Mrs A Cunningham BEd, MEd, PQH
CHAIR OF BOARD OF GOVERNORS: Mrs Caroline Feathers

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purposes of applying admissions criteria set out herein.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2020 at 12noon (GMT) and an application submitted by the closing date of 30 January 2020 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 30 January 2020 will be treated as a late application.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not so resident.

The Board of Governors will apply the following criteria in the order indicated to identify which children should be admitted either at initial admission to education or on transfer from another school.

- 1 Children who will have brothers or sisters in attendance during the 2020/2021 school year.
- 2 Children whose brothers and sisters previously attended the school.
- 3 Children of permanent employees at the school.
- 4 The remaining places will be allocated on the basis of the proximity of the child's home (i.e. permanent place of residence) to the school as measured by walking distance, priority being given to those living nearest to the school. (Walking distance from home will be measured using Google Maps UK).

Applicants should note that they may be required to produce documents verifying their address.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

The school does not operate a waiting list.

ADMISSION TO P2 – P7

Pupils from P2-P7 will be admitted so long as the school's enrolment number is not exceeded.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2017/2018	5	5
2018/2019	7	7
2019/2020	4	4